



THE SPRINGS

EVENT VENUE

VENUE CHECKLIST

to help ensure you choose the perfect venue for you!

	VENUE 1 THE SPRINGS	VENUE 2	VENUE 3
Indoor Venue Capacity with a Dance Floor?	Up to 224/320* (Based on venue style - see below)		
Outdoor ceremony space and "Plan B" for inside?	Yes		
Unlimited Venue Visits?	Yes		
Table and Chairs Included?	Yes		
Furniture Setup Included?	Yes + online seating planner and set up + breakdown		
Hours of Venue Access?	15 hours (9am-12am)		
Cost to Rent Additional Hours?	All reservations are 9am-12am		
Cleaning Required/Additional Cost?	No		
Security Required?	Yes		
2 Separate Dressing Suites?	Yes		
AC/Heating Included?	Yes		
How Many Toilets?	Up to 12*		
Enough Parking? Additional Cost?	More than enough parking, no additional costs		
Additional Taxes or Fees?	No		
Bar Min. or Cost Per Guest?	No		
Required to Use Certain Vendors?	No*		
Fee for Using Outside Vendors?	No		
Can I bring my own alcohol?	Yes		
Venue Rep Onsite During Event?	Yes		
Total Cost?			

*Indoor Venue Capacity: THE SPRINGS offers 6 venues styles - seating capacity + toilet quantities vary. Ranch, Manor, and Tuscan Venues - 320 indoor reception chairs + 320 outdoor chairs. 12 toilets available. Lodge and Farmhouse Venues - 224 indoor reception chairs + 224 outdoor chairs. 8 toilets available. Chateau Venues - 320 indoor reception chairs + 320 outdoor chairs. 9 toilets available.

*The only vendors we require you choose from a pre-approved list are bartending + security. You can find these vendors on the location website at www.TheSpringsEvents.com

Additional amenities: Online Seating Planner, Online Event Checklist, 2-Hour Engagement Photo Session, 2-Hour Bridal Portrait Session, Unlimited Site Visits, Personalized Payment Schedules, Outside Vendors Welcome