

# VENUE TOURS: *what to expect*



## DISCUSS VENUE "MUSTS" WITH YOUR PARTNER

- ✓ *Estimated guest count*
- ✓ *Location*
- ✓ *Overall budget*
- ✓ *Venue style or amenities offered*
- ✓ *Season + year for wedding date options*
- ✓ *Know your "deal-breakers" or non-negotiable items/desires*



## VENUE RESEARCH + PREPPING FOR THE TOUR

- ✓ *Read reviews on Google, Facebook, Wedding Wire, and The Knot*
- ✓ *Make a wedding-only email address (ex. SmithWedding@gmail.com)*
- ✓ *Ask for pricing, packages, and information from each venue*
- ✓ *Determine best tour dates + times, as well as possible event date options with all key decision-makers*



## BEFORE THE TOUR

- ✓ *Make appointments*
- ✓ *Expect one hour for each visit and time to travel between venue tours*
- ✓ *Confirm the address for GPS so you can arrive on time*
- ✓ *Bring a phone and paper to take photos and notes if you would like*



## DURING THE TOUR

- ✓ *View the pretty (ceremony + reception sites, dressing suites)*
- ✓ *View the nitty-gritty (restrooms, kitchen, loading area, parking, etc.)*
- ✓ *Ask questions (**we have a great checklist for this!**)*
- ✓ *Make note of date availability*
- ✓ *Get a copy of the contract to review*
- ✓ *Get a final quote and payment schedule options*
- ✓ *Know the next steps on how to reserve and make it official once you've made your decision*

WE'D LOVE TO MEET YOU - SET UP A VENUE TOUR  
TODAY AT: [WWW.THESPRINGSEVENTS.COM](http://WWW.THESPRINGSEVENTS.COM)